

YCSD Enrollment Requirements

Reference: School Board Policy 10.4

A parent or other adult having custody of a student must provide two documented proofs of residence in York County. The Code of Virginia § 22.1-264.1 states that a parent or guardian can be charged with a Class 4 misdemeanor for knowingly making a false statement concerning the residency of a child in a particular school division or school attendance zone if the purpose is to avoid tuition or to enroll the student in a school outside the attendance zone in which the student resides.

1. Any student entering the York County School Division for the first time is required to provide:

- A. Proof of birth (original Birth Certificate or for non-US citizens, other substantiating documents)
- B. Social Security number. The student's Social Security number should be presented at the time of registration or within 90 days. (Code of Virginia, § 22.1-260C, amended by the 1988 General Assembly)
- C. Documentation of a comprehensive physical examination is required before entry to **elementary school**. (Code of Virginia, § 22.1-270) The physical must be completed no earlier than one calendar year before entry to **public kindergarten or elementary school**. The physical exam must be performed by a licensed physician, a licensed nurse practitioner or licensed physician assistant acting under the supervision of a licensed physician. A School Entrance Physical and Immunization Form may be obtained from any York County School Division school, the Peninsula Health Department, any family practice medical office, military medical clinic, or the YCSD web site (<http://yorkcountyschools.org>).
- D. Documented proof of adequate immunization with the prescribed number of doses of each vaccine as required by Virginia law. Listed below are the minimum acceptable immunization levels:
 - 4 DTP or DTaP – at least one dose after 4th birthday
 - 4 Polio – at least one dose after 4th birthday
 - 2 Measles – 1st dose on/after 12 months of age; 2nd dose prior to entering kindergarten
 - 2 Mumps – 1st on/after 12 months of age; 2nd dose prior to entering kindergarten
 - 1 Rubella - on/after 12 months of age
 - *Note: Measles, Mumps, Rubella requirements are also met with 2 MMR – 1st dose on/after 12 months of age; 2nd dose prior to entering kindergarten*
 - 3 Hep B – (2 doses if Merck adult formulation given between 11 – 15 years of age)
 - 2 Varicella – to susceptible children born on/after January 1, 1997; 1st dose on/after 12 months of age; 2nd dose prior to entering kindergarten

Additional Immunizations Required for Entry into Secondary Schools:

- Tdap – booster required for entry beginning in 6th grade; if at least 5 years since last tetanus-containing vaccine
- E. Exemptions for physicals and immunizations:
 - A medical exemption is a physician's written statement that immunizations would be detrimental to the child's health at that time and future immunization compliance is planned.
 - A religious exemption is a parent signed and notarized document entitled "Certificate of Religious Exemptions," [Form CRE-1](#).
 - F. Documented proof that parent or other adult having custody of the child is a resident of York County. Documents that verify York County residency include utility company statement, bank statement, major credit card statement, auto/homeowner/rental insurance policy, rental contract or rent receipt, notarized letter from homeowner, property tax bill, mortgage verification, close of

escrow. Two (2) of the listed documents are required as specified on the Parent Information form-Residence Verification. A person who makes false statements concerning residence shall be liable to the school division for tuition as a result of such false statements.

G. Students identified as homeless will be admitted into the York County School Division in accordance with the provisions of the McKinney-Vento Act of 2001. Assistance in obtaining registration documents will be provided.

H. Students who are visiting the United States through a sponsoring exchange agency may be admitted to York County schools with the appropriate paperwork. The U.S. Department of Homeland Security requires that other foreign students who wish to attend school in the United States must be registered with Bureau of Immigration and Customs Enforcement (ICE). Please contact the Department of School Administration (898-0328) for specific information.

2. Students entering Kindergarten must have reached their fifth birthday on or before September 30th of the year in which they enroll.

3. Affidavit of Prior School Expulsions. § 22.1-3.2 of the Code of Virginia requires, upon registration, a sworn statement or affirmation indicating whether the student has been expelled from school attendance at a private or public school for an offense relating to weapons, alcohol or drugs, or for the willful infliction of injury to another person.