



OFFICE OF THE SUPERINTENDENT

Wednesday, April 1, 2020

Dear YCSD Families and Staff,

Contacting Schools and Staff

Although buildings and offices remain closed to the public, teachers, administrators and staff working remotely are checking voicemail and email every weekday with the exception of spring break (April 6-10). Teachers have established office hours to respond to calls and emails, similar to how they might engage with parents and guardians while at school.

To support staff-home communication during building closures, many staff are using the Remind app or Microsoft Teams to make phone calls and maintain privacy. Please be aware that parents and guardians must download the Remind app and create an account in order to receive calls from YCSD employees. Calls made through Remind and Teams will come from a long-distance number rather than a standard YCSD phone number.

Student Medications and Belongings

School nurses have cataloged all student medications remaining in school buildings. In accordance with guidance from the Virginia Department of Education, all medications that can be sent through the US Postal Service will be mailed to the student’s home address. If a medication cannot be mailed, the nurse will contact the family to make arrangements for collecting the medication.

We will continue to assess options for the collection of student possessions as we adhere to state and local guidance regarding stay at home/work from home measures. We recognize this is important to our families, but as student and staff safety is a top priority for the division, we will not open buildings for this purpose at this time.

Student Meals During Spring Break

Meal distribution will occur during the week of spring break. Staff are currently distributing meals at designated pick-up sites across the division. Meals are available to all children who would benefit from having them. Curbside service for collecting the "Meals-to-Go" bags is available at Magruder Elementary, Tabb High, and York High every Monday from 11 a.m. to 1 p.m. Each bag contains multiple days' worth of food for both weekdays and weekends. For questions, please call 898-0468, 898-0485, or send an email to Meals@ycsd.york.va.us.

Sincerely,

Victor Shandor, Ed.D.
Division Superintendent

EMBRACE	•	ENGAGE	•	EMPOWER
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Mark J. Shafer
District 1

Brett Higginbotham
District 2

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Sean P. Myatt
District 5