

JULY 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**July 1: Report for duty**  
12-month employees

**July 4: Independence Day**  
No employees report

**Summer schedule**  
**July 5, 12, 19, 26**  
No employees report

**July 29: Report for duty**  
Clerical (217)

AUGUST 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**August 1: Report for duty**  
\*200+ Days 11-month Positions  
(Athletic Director, NJROTC  
Instructor and Middle School  
Counseling Director)

**Summer schedule:**  
August 2,9 - No employees  
report

**August 5: Report for duty**  
\*200+ Days (non 11-month  
Positions), School Psychologists,  
Social Workers

**August 8: New Employee**  
Orientation

**August 12: Report for duty**  
Cafeteria Managers, Bus  
Dispatchers (197), Clerical (197)

**August 13: Report for duty**  
Health Services

**August 14: Report for duty**  
Teachers, Para-Educators, Oral  
Comm. Facilitators, Registered  
Behavior Technicians,  
Instructional Assoc.

**August 15 - 23: Flex Days**  
**scheduled by supervisor**  
Para-Educators, Oral Comm.  
Facilitators, Registered Behavior  
Technicians, Instructional Assoc.

**August 19: Report for duty**  
Bus Dispatchers (185),  
Custodians (185), Interpreters,  
School Security Officers

**August 26: Report for duty**  
Bus drivers/Assts., Cafeteria  
Workers, Crossing Guards

**August 30: Staff work day**  
Staff work day for 12-month,  
\*200+ Days, Teachers

SEPTEMBER 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**September 2: Labor Day**  
No employees report

OCTOBER 2024						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**October 4: Staff work day**  
for 12-month, \*200+ Days,  
Teachers, Social Workers, School  
Psychologists, Bus Dispatchers  
(197), Clerical (197, 217)

NOVEMBER 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**November 4 - 5: Staff work day**  
for 12-month, \*200+ Days,  
Teachers, Social Workers, School  
Psychologists, Bus Dispatchers  
(197), Clerical (197, 217)









*Health Services report only on  
11/5*

**Thanksgiving Break:**  
**November 27 - 29**  
No employees report

DECEMBER 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**Winter Break:**  
**December 23 - 31**  
No employees report

*December 23 is a designated  
12-month employee work day*

-  Employee Start/End Dates
-  Work Day - identified staff
-  Early Release Day
-  Work Day - 12 month staff only
-  Schools & Offices Closed
-  Additional Days Sched. by Supervisor
-  Remote Staff Work Day
-  Inclement Weather



*Additionally*

- 200 Day Teachers includes: School Counselor (Elementary School), Speech-Language Pathologist, Manager of School Food Services and Teacher

- 200+ Days 11-month Positions Contracted to Work Extra Days (# of extra days is position-specific) includes: Athletic Director, NJROTC Instructor and Middle School Counseling Director

- 200+ Days Positions Contracted to Work Extra Days per FY25 pay plan "Guidelines for Extra Days" should refer to FY25 Pay Plan document for specific positions included.

*NOTE: The planning calendar includes 180 student days. Make up days will be determined at the discretion of the Superintendent using a combination of banked time, holidays and teacher workdays.*

*Positions with a June 30, 2025 end date reflects mandatory four 10-hour summer schedule. Summer schedule begins the week after the last day of school and ends on the Monday after New Employee Orientation.*

## JANUARY 2025

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**Winter Break**  
**January 1 - 3 : Report for duty**  
 No employees report

**January 6 - 7: Inclement weather** - only essential employees report

**January 20: Martin Luther King Jr. Day** - No employees report

**January 22 : Inclement weather** - only essential employees report

**January 23 - 24: Inclement weather** - only essential employees report; 12-month employees 2-hour delay

**January 27: Staff work day** for 12-month, \*200+ Days, Teachers, Social Workers, School Psychologists, Clerical (197, 217), Bus Dispatchers (197)

## FEBRUARY 2025

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

**February 11: Inclement weather** -essential employees report; remote staff day exempt 12-month employees only

**February 17: Presidents' Day**  
 No employees report

**February 19 - 20: Remote staff work day** for 12-month, \*200+ Days, Teachers, Social Workers, School Psychologists, Clerical (197, 217), Bus Dispatchers (197)

## MARCH 2025

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

**March 3:** Inclement Weather Make-up Day. All staff report, student day.

## APRIL 2025

S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**April 4: Student Early Dismissal**

**Spring Break**  
 April 7 - 11: no employees report

*\*April 8-9 are required leave for 12-Month employees*

## MAY 2025

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
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**May 2: Student Early Dismissal**

**Memorial Day: May 26**  
 No employees report

## JUNE 2025

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
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29	30					

**June 11: Student Early Dismissal**

*Last day to report for:*  
 Bus Dispatchers (185), Custodians(185), School Security Officers, Interpreters, Bus Drivers/Assts, Cafeteria Managers/Workers, Crossing Guards, Health Services, Para-Educators, Oral Comm. Faciliators, Registered Behavior Technicians, Instructional Assoc.









**June 12: Teacher Workday**  
*Last day to report for:* Teachers

**June 13: Last day to report for:**  
 Clerical (197), Bus Dispatchers (197)

**June 19: Juneteenth**  
 No employees report

**Summer schedule**  
**June 20, 27th**  
 No employees report

**June 30: Last day to report for-**  
 \*200+ Days, School Psychologists, Social Workers, Clerical (217), 12-month Employees

-  **Employee Start/End Dates**
-  **Work Day - identified staff**
-  **Early Release Day**
-  **Work Day - 12 month staff only**
-  **Schools & Offices Closed**
-  **Additional Days Sched. by Supervisor**
-  **Remote Staff Work Day**
-  **Inclement Weather**

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