2024-25

EMPLOYEE CALENDAR JULY 2024 - DECEMBER 2024

		JUI	Y 20)24		
S	М	Т	W	Т	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July 1: Report for duty 12-month employees

July 4: Independence Day No employees report

Summer schedule July 5, 12, 19, 26 No employees report

July 29: Report for duty Clerical (217)

AUGUST 2024 S M T W T F 3 7 8 10 11 12 13 14 15 16 18 20 21 22 23 24 26 27 28 29 31

August 1: Report for duty *200+ Days 11-month Positions (Athletic Director, NJROTC Instructor and Middle School Counseling Director)

Summer schedule: August 2,9 - No employees

25

report

August 5: Report for duty *200+ Davs (non 11-month Positions), School Psychologists,

August 8: New Employee Orientation

Social Workers

August 12: Report for duty Cafeteria Managers, Bus Dispatchers (197), Clerical (197)

August 13: Report for duty **Health Services**

August 14: Report for duty Teachers, Para-Educators, Oral Comm. Faciliators, Registered Behavior Technicians. Instructional Assoc.

August 15 - 23: Flex Davs scheduled by supervisor Para-Educators, Oral Comm. Faciliators, Registered Behavior Technicians, Instructional Assoc.

August 19: Report for duty Bus Dispatchers (185), Custodians (185), Interpreters, School Security Officers

August 26: Report for duty Bus drivers/Assts., Cafeteria Workers, Crossing Guards

August 30: Staff work day Staff work day for 12-month, *200+ Days, Teachers

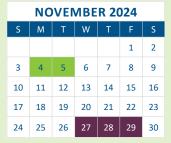
SEPTEMBER 2024

М	Т	W	Т	F	S		S	
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16	17	18	19	20	21		13	
23	24	25	26	27	28		20	
30							27	
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September 2: Labor Day No employees report

OCTOBER 2024 M T W T F S 5 2 3 11 12 8 9 10 14 15 16 17 18 19 22 23 24 25 26 28 29 30 31

October 4: Staff work day for 12-month, *200+ Days, Teachers, Social Workers, School Psychologists, Bus Dispatchers (197), Clerical (197, 217)



November 4 - 5: Staff work day for 12-month, *200+ Days, Teachers, Social Workers, School Psychologists, Bus Dispatchers (197), Clerical (197, 217)

Health Services report only on 11/5

Thanksgiving Break: November 27 - 29 No employees report

DECEMBER 2024								
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15	16	17	18	19	20	21		
22	23	24	25	26	27	28		
29	30	31						

Winter Break: **December 23 - 31** No employees report

December 23 is a designated 12-month employee work day



Early Release Day

Work Day - 12 month staff only

Schools & Offices Closed

Additional Days Sched, by Supervisor

Remote Staff Work Day

Inclement Weather

NOTE: The planning calendar includes 180 student days. Make up days will be determined at the discretion of the Superintendent using a combination of banked time, holidays and teacher workdays.

Positions with a June 30, 2025 end date reflects mandatory four 10-hour summer schedule. Summer schedule begins the week after the last day of school and ends on the Monday after New Employee Orientation.



Additionally

- 200 Day Teachers includes: School Counselor (Elementary School), Speech-Language Pathologist, Manager of School Food Services and Teacher
- 200+ Days 11-month Positions Contracted to Work Extra Days (# of extra days is position-specific) includes: Athletic Director, NJROTC Instructor and Middle School Counseling Director
- 200+ Days Positions Contracted to Work Extra Days per FY25 pay plan "Guidelines for Extra Days" should refer to FY25 Pay Plan document for specific positions included.

2024-25

EMPLOYEE CALENDAR

JANUARY 2025 - JUNE 2025

JANUARY 2025 SMTWT 9 10 11 14 17 13 15 16 18 20 21 28 29 30 31

Winter Break
January 1 - 3 : Report for duty
No employees report

January 6 - 7: Inclement weather - only essential employees report

January 20: Martin Luther King Jr. Day - No employees report

January 22 : Inclement weather - only essential employees report

January 23 - 24: Inclement weather - only essential employees report; 12-month employees 2-hour delay

January 27: Staff work day for 12-month, *200+ Days, Teachers, Social Workers, School Psychologists, Clerical (197, 217), Bus Dispatchers (197)

	FE	BRU	JAR'	Y 20	25	د				
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9	10	11	12	13	14	15				
16	17	18	19	20	21	22				
23	24	25	26	27	28					

February 11: Inclement weather -essential employees report; remote staff day exempt 12-month employees only

February 17: Presidents' Day No employees report

February 19 - 20: Remote staff work day for 12-month, *200+ Days, Teachers, Social Workers, School Psychologists, Clerical (197, 217), Bus Dispatchers (197)



March 3: Inclement Weather Make-up Day. All staff report, student day.



April 4: Student Early Dismissal

Spring Break April 7 - 11: no employees report

*April 8-9 are required leave for 12-Month employees

MAY 2025							
М	Т	W	Т	F	S		
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12	13	14	15	16	17		
19	20	21	22	23	24		
26	27	28	29	30	31		
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May 2: Student Early Dismissal

Memorial Day: May 26 No employees report



June 11: Student Early Dismissal Last day to report for:
Bus Dispatchers (185),
Custodians(185), School
Security Officers, Interpreters,
Bus Drivers/Assts, Cafeteria
Managers/Workers, Crossing
Guards, Health Services,
Para-Educators, Oral Comm.
Faciliators, Registered Behavior
Technicians, Instructional Assoc.

June 12: Teacher Workday
Last day to report for: Teachers

June 13: Last day to report for: Clerical (197), Bus Dispatchers (197)

June 19: Juneteenth No employees report

Summer schedule June 20, 27th No employees report

June 30: Last day to report for-*200+ Days, School Psychologists, Social Workers, Clerical (217), 12-month Employees



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