

Microsoft Teams for Education brings Virtual Learning to one place. Use the information below to connect your student to their virtual classroom **quickly!**

Get Started

1 Set up a learning environment

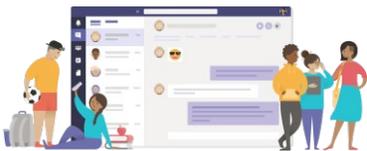
To join an online class or video meeting in Teams and access Teams chats, files, and assignments from home, your student will need a computer, tablet or smartphone.

If you can, try to **set up a space free of distractions and background noise.**



2 Open Microsoft Teams

You can use Teams from most web browsers or by launching the app on your YCSD device. To **download the Teams app** on a personal device, visit office.com. Log in using your YCSD credentials and **click on the Teams icon**. In upper right corner, click on the initials or picture and download the desktop or mobile app.



3 Sign In

Your student can sign in with their school email and password.

School Email:

6-digit#@ystu.ycsd.york.va.us

How-to tips for learning at home

4 Join scheduled class meetings

for class, review sessions, or school activities.

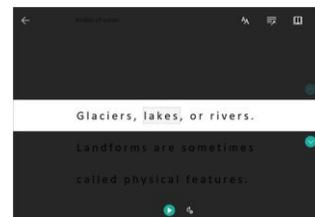
5 Optimize for low bandwidth networks

by syncing files to your computer and mobile device and following these other best practices.



6 Launch Immersive Reader to

enable read aloud, parts of speech, picture dictionary and other tools to help your student improve their reading.



7 Use Windows Split Screen to view your

live meeting (Teams) and Canvas at the same time.